



# University-Funded Scholarship Grant Program Dissemination Support Program Guidelines

## **Introduction**

The Office of Graduate Education and Research provides funding to support to faculty who have been funded through the University-Funded Scholarship (UFS) Program for the purpose of disseminating results of their research and/or creative activities.

## **Eligibility**

The Dissemination Support Program is open to faculty who have a currently active UFS project or who have completed a UFS project within the two- year period preceding the Dissemination Support request submission date. Faculty must have made enough progress on currently active projects to enable appropriate dissemination of results. Support is limited to one conference or page charges for one article during each fiscal year.

## **Funding Guidelines**

Funding requests are limited to \$500 and require a 1:1 match from the faculty member's department or college. Individual faculty development accounts and external grant accounts may not be used to meet the match requirement. The amount entered in the "Amount Requested" field must be equal to or less than the amount committed by the department or college. A signed letter of commitment from the department chair or college dean is required and must include the amount and org code for the committed funds.

Conference support may be requested only for the dissemination of the results from research and creative activities previously funded by a UFS award. Administrative functions at conferences such as panel chairs or respondents will not be supported. All requests must include a copy of an abstract of the presentation and notification of acceptance from the conference or meeting. Because of funding limitations, funding may not be requested to support multiple authors on a single paper/presentation. Allowable requests are limited to conference travel that will be complete by June 30 of the fiscal year in which the request is submitted.

Funding for page charges may be requested for one publication resulting from a UFS award. All requests must include a copy of the article and notification of acceptance from a professional journal. Allowable requests are limited to page charges that can be paid by June 30 of the fiscal year in which the request is submitted.

## **Application Procedures**

Applications will be accepted on a rolling basis and must be received at least two weeks prior to conference or page charge due date. Applications must be submitted [online](#) and must include all required attachments. Funding notifications will be sent electronically within two weeks to the applicant and the department chair or college dean who committed the matching funds.